

#ArncliffeMatters

Arncliffe Public School Newsletter

Term 3 | Week 2 | 2021

We reproduce below the important note issued today:

Dear Parents and Carers of APS,

I hope that you all made the most of the beautiful weather yesterday and got some time to get some fresh air in the back yard.

With the extra restrictions that the government put in place and the declaration today that we are now in a National Emergency, I just wanted to let you know of the impact on us as a school. A number of our staff reside in the LGAs and are working remotely from home. We also have several vulnerable staff who we need to prioritise. Our staff have been working incredibly hard under very trying conditions and are doing an extraordinary job.

With the increased Stay at Home orders, the Department of Education has advised that only **the minimal amount of staff should be on the school grounds during the day**. This includes office staff, with only one member on site each day. One Executive teacher will be in attendance daily, including myself.

The updated advice from the government is to please **NOT send children to school unless it is absolutely essential that they attend**. If you are at home your children should be at home. If all families in all schools, follow the government advice we will hopefully be out of lockdown sooner. I am always positive so am looking forward to seeing all of the wonderful students of APS back here as soon as we exit this National Emergency.

Thank you as well for helping with your child's Learning from Home. We hope that the students in Stage 2 and 3 enjoy their zooming next week.

If you need any communication with the school, email is the preferred mode from next week until we return to business as usual, as the Office staff will be working remotely from home.

Keep strong and positive,

Pamela Ladd
Principal
23rd July 2021



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From the Principal Pam Ladd

Dear Parents,

As explained in the note today and as per the Premier's advice, we are facing a National Emergency. Please limit your movement in the community and keep your children at home unless it is absolutely essential for them to attend school. Online learning using Google Classroom and See-Saw has been highly effective. Paper copies of the one unit of work is also available. The health and safety of our community and staff is paramount.

Thank you to our parents and carers who have heeded the messages from the Department of Education and Health and continued to support the student with learning from home via paper copies of work and online. The average attendance for students across the Kogarah Network is 7% but currently we are tracking above this average. I therefore ask all parents to keep their child at home unless absolutely essential, and to engage in the online learning during the National Emergency.

As per Departmental guidelines there is a significantly reduced number of staff attending the school site each day. They are working incredibly hard to ensure that they are meeting the needs of the students and giving positive feedback and support online. It has not been easy to transition back into this mode of teaching and I would like to acknowledge their commitment.

Paper copies of student work:

Week 3 is the beginning of the next 2-week cycle of work to be uploaded online, or printed for distribution. **We invited parents to stagger their arrival between the times of 9:15 -11:00 am and 12:00 - 1:30 pm to collect the paper units of work.** Please enter the school via the driveway by following the arrows and keeping to the marked spacing of 1.5 metres. The Executive Team will distribute work packs and mark names to record as school attendance.

Refunds for parents:

Our School Administration Manager is currently seeking advice on the best method to refund parents for Term 3 activities, excluding the Stage 3 camp. This information will be made available to parents next week.

Education Week: “Lifelong Learners”



Week 3 is Education Week. To support the theme of “Lifelong Learners” the teachers in Stage 2 and 3 will launch into Zoom with their classes. Please see all the information in this newsletter to support students and parents to engage with this platform. This will also be posted in your child’s Google Classroom. We hope that the students enjoy this additional tool for their online learning. Classroom teachers will update the link to each Zoom in the Google Classroom and alert each class to the day and time of their regular Zooms.

Education Week Quiz:

“The Masked Teacher” will be uploaded into the Google Classrooms and See-Saw on Monday as a competition for next week. A paper version will be handed out on Monday with home learning packs. Answers will be published on Friday - good luck!

Take Care:

I hope that everyone is taking care of themselves. On behalf of the staff at APS we wish you well and, like you, we have our finger crossed that the lockdown will ease soon and that we can transition into Level 3. We miss the students and are very much looking forward to having them all back on site.

Zoom Protocols

NSW Department of Education

How students can access Zoom meetings in NSW public schools

Sign into Zoom with a desktop browser



1. Use a **modern browser** in Windows, MacOS or Linux.
2. Browse to the NSW DoE Zoom console at: <https://nsweducation.zoom.us>



3. Select **Sign in** at the bottom.
4. Login with your **department credentials**.



5. For first time users, **download and install** the Zoom desktop client when prompted.
6. Once signed in, **Zoom** will be ready for use!

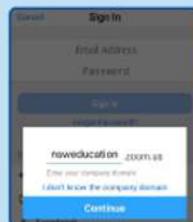
Accessing Zoom using mobile apps

1. Download the **Zoom** app for your specific mobile device.



[iOS Download](#) [Android Download](#)

2. Once installed, open **Zoom**, tap **Sign In** then tap **SSO**.
3. Type **nsweducation** and tap **Continue**.



4. The **DoE log on screen** will appear. Sign in with your normal department credentials.



5. Once signed in, **Zoom** will be ready for use!

More information

- [How to join a Zoom meeting](#)
- [Participating in a meeting](#)





Arncliffe Public School

Zoom (Video Conferencing) Guidelines for Parents and Students

Dear Parents/Carers,

The advent of COVID-19 has instigated a rapid transition to an online education delivery model in Australian schools. This includes trialling and implementing tools that provide for personal interaction between teachers and students. The NSW Department of Education has developed guidelines to support schools using live video with students ([guidelines-to-support-schools-using-live-video-with-students.pdf](https://www.nsw.gov.au/guidelines-to-support-schools-using-live-video-with-students.pdf) ([nsw.gov.au](https://www.nsw.gov.au))) and has engaged in an Enterprise Licence with Zoom.

Zoom is a 'live' video conferencing (VC) platform that teachers may use for some online classroom meetings. Students at Arncliffe PS will be trialling the use of Zoom for class check ins with students from Week 3, Term 3 2021. During these check ins, students will have the chance to ask any questions about their learning frameworks and interact with their class peers. An Arncliffe PS staff member (usually the class teacher) will always be the host of the meeting and will send an invite for students to join a meeting at a specific time. This meeting will take place during an allocated class time (Class Meeting/ Check In Time). Each class teacher will advise via the Google Classroom of the allocated time. All meetings will be private and require a password from your teacher. **DO NOT SHARE THE MEETING INVITE, LINK, ID or PASSWORD WITH ANYONE.**

To use Zoom, students will need to download the app onto the device they are using for Zoom meetings (Desktop, laptop, iPad, etc.). This is a free app. Students do not need a Zoom account to participate in meetings. The Department of Education has developed a guide for how students can access Zoom meetings in NSW Public Schools. ([How students can access Zoom meetings in NSW public schools](#))

Please read through the following pages carefully with your child. Ensure that they understand the guidelines and etiquette for using Zoom. Students and parents are expected to follow these guidelines at all times when using Zoom with the school.

Students must not join any Zoom meeting with the class/school until they have read through and agreed to the below conditions with their parents.

Breaching the following guidelines and etiquette, will result in students being removed from the Zoom meeting. Any violation will result in the school Principal and/or the Department of Education being notified and the student possibly being excluded from future Zoom meetings. Repeated breaching of any of the guidelines may result in the student being excluded from future Zoom meetings

Ms Ladd
Principal

Guidelines/Conditions for Safe and Appropriate use of Zoom:

Please be aware that when you first arrive at a Zoom meeting you will be placed in a 'Waiting Room'. This allows your teacher to commence the meeting when most people are present - much as they would in school. The meeting will not proceed if you are the only student to join that particular meeting. In this situation, your teacher will end the meeting and reschedule for another time.

The expectations below are designed to ensure Zoom lessons are safe and productive. If your teacher feels that you are not meeting these requirements, you will be given the opportunity to correct the issue. However, if your teacher is not satisfied that the issue has been rectified, you will be removed from the meeting.

Students must not join any Zoom meeting until they have read through and agreed to the below conditions with their parents.

Arncliffe PS staff members will use Zoom for meetings under the following conditions:

1. Parents should be aware of and supervise students' participation in Zoom meetings.

Parents will be notified of the time of a Zoom meeting via Google Classroom and are requested to provide supervision of children's participation. This addresses the risk of inappropriate behaviour, language or content being shared in a meeting/video conference. Students should inform parents when they are about to join a conference and who the conference host is. This is a good habit to develop for all online interactions. You should only participate in a 'live' Zoom meeting from a location where you can be visible to other members of the house and with the door open. Ideally this might be at a kitchen or dining room table. You should position yourself such that there is a blank wall backdrop that will retain privacy and reduce distractions to others. You cannot and should not engage in any Zoom calls from your bedroom.

2. The Zoom Meeting is a classroom and the same school behaviour expectations apply

Students are to be aware that all interactions, messaging, gestures and language used during a Zoom Meeting are "school appropriate" even if you are not on school grounds.

Students participating in Zoom meetings are expected to follow the school and class rules. This includes following teacher instruction, listening when others are speaking and not making any inappropriate comments or gestures.

While using Zoom, students must demonstrate the school values of respect, responsibility and cooperation. Any student acting inappropriately will be removed from the meeting.

3. Students must be dressed appropriately for learning

Students must be dressed in clothing appropriate for learning, i.e. No pyjamas or revealing clothing.

4. Real names must be used in all Zoom meetings

- Parents will ensure students are using their own name.
- Students will only enter a zoom meeting using their own name (No nicknames).

5. Screen sharing and chat functions should only be used by instruction from the teacher.

- Teachers will limit the use of screen sharing and chat functions.
- Where chat is enabled, participants must not post links to the chat board or click on links posted on the chat board.

6. Zoom meetings will not be recorded.

Recording audio, recording video, or taking any photographs of a Zoom meeting with a teacher or student(s) is strictly prohibited.

7. Do not share Zoom meeting IDs, Links, Invites or Passwords

- Zoom meeting IDs, invites, links and passwords will be shared by the class teacher with the class via Google Classroom.

- Parents and students are strictly prohibited from sharing Zoom meeting IDs, invites, links and passwords, even with other members of the class.

This is to ensure the safety and privacy of the students participating in Zoom meetings.

8. Parents (and other household members) are not permitted to participate in school/class Zoom meetings

As outlined in the NSW Department of Education's Guidelines, parents may assist with helping their child set up the technology, however, are requested not to join any group/class Zoom Meetings being moderated by the Teacher. This includes being visible in the background.

Parents or other members of the household must not participate or appear in any Zoom meeting with students unless they have been authorised to attend by the teacher prior to the class. All invited guest adult speakers must have a Working With Children Check (WWCC) before being admitted into an online room. Ideally, students should set up so there is a blank wall behind them. Where this is not possible, students are encouraged to set a static background by clicking 'Choose Virtual Background' in Zoom. Any virtual background used must be school appropriate.

GENERAL VIDEO CONFERENCING ETIQUETTE FOR STUDENTS

DRESS CODE

- Ensure you have dressed appropriately, i.e. No pyjamas or revealing clothing.

LOCATION

- Make sure you are in a common space, possibly the place where you do your work during the day.
- Sitting or standing at a desk, so you can be easily seen on the screen.
- Have a blank wall behind you or set an appropriate 'Virtual Background' to block out what is happening around you.
- DO NOT be in your bed online.

POSITIONING YOUR CAMERA

- Cameras should be positioned to only display from the shoulders up.

PRESENTATION

- Show your real name at all times.
- Check what's on your screen in case you are asked to share something.

BE ON TIME

- Check the time of the online meeting and make sure you are ready to go when it starts.
- Checking your technology is working 15 minutes before the meeting starts will help, especially if there are difficulties.

PARTICIPATION

- Be focused. Pay attention. Actively participate.
- Let your teacher know if you have to leave, even if it is only for a few seconds. - Leave the chat as soon as you are instructed by your teacher

CHAT RESPONSIBLY

- Ask and post only class related questions and comments.
- Only screen share when asked by your teacher (definitely don't draw on anything that your teacher shares).

DON'T SHARE THE MEETING LINK OR PASSWORD

- Never share the private online meeting link or password with anyone.

SPEAKING AND LISTENING

- As in a normal lesson, it is important that you exercise good self- discipline and listen carefully to your teacher throughout the lesson.
- Be sure to mute your microphone before you join the zoom meeting.
- Unless instructed otherwise by your teacher, you should MUTE your audio. Exceptions to this might occur if you are asked a question, taking part in a class discussion, or sharing something with the rest of the class as part of the lesson.
- Keep your microphone muted when you are not speaking

Security Measures:

The Department of Education (DoE) and Arncliffe Public School have taken a number of steps to ensure Zoom meetings conducted with students are as safe and secure as possible. These include:

- The Department of Education has engaged in an enterprise licence, so more comprehensive security measures can be implemented than in the free version. This includes certain features and settings being locked by the DoE so they meet the DoE's Guidelines for using Video Conferencing
- Meetings being private and requiring a meeting ID and password
- Settings are locked so students enter 'Waiting Room' when they log in and are only permitted access to the Zoom meeting by the host (classroom teacher)
- Host (classroom teacher) has control over muting participants and removing participants who breach the DoE and/or school guidelines
- Only students who agree to and follow the guidelines set out by the school and DoE will be permitted to participate in Zoom meetings with the class/school

Parents and carers are also encouraged to visit the Department's Digital Citizenship website and the eSafety Commissioner website where there is helpful advice for parents/carers to help their children have safe, enjoyable experiences online

[Digital Citizenship - home](#)

[Homepage | eSafety Commissioner](#)

Help and Support - links

[Access Zoom Meeting in NSW Public Schools](#)
[How students can access Zoom meetings in NSW public schools](#)

[Joining a Zoom Meeting - Department of Education](https://schoolsequella.det.nsw.edu.au/file/a06a3c9d-264b-46b3-a5bd-a321372b7cee/1/zoom.zip/JoiningZoomMeetings.pdf)
<https://schoolsequella.det.nsw.edu.au/file/a06a3c9d-264b-46b3-a5bd-a321372b7cee/1/zoom.zip/JoiningZoomMeetings.pdf>

[Getting into Zoom - Students](#)
[Accessing Zoom - Students](#)

[NSW Department of Education - Video Conferencing Guidelines](#)
[Guidelines-to-support-schools-using-live-video-with-students.pdf \(nsw.gov.au\)](#)

Please contact your class teacher via Google Classroom if you have any further questions regarding Zoom.



Religion & Ethics (SRE and SEE)

Special Religious Education (SRE) and Special Education in Ethics(is not permitted in Greater Sydney under the current COVID restrictions. There are three portal entry points to lesson content that parents may access:

- [Approved providers for All Faiths SRE \(Islamic, Jewish, Buddhist, Bahai, Hindu\)](#)
- [Approved providers for Christian based faith SRE](#)
- [Primary Ethics for SEE](#)

In addition, please see information below provided by the APS Ethics volunteers.



Primary Ethics Bites

Ethics teachers aren't able to give lessons during the lockdown - but Primary Ethics is offering an online lockdown alternative based on the Ethics curriculum.

Each week they'll be posting an ethical dilemma designed to get children practising their skills of close listening and ethical reasoning.

Bites for the K-2 age group are designed for children to tackle individually, assisted by an adult.

Bites for Years 3-6 are designed for children to work on individually or with a family group. An adult learning supervisor may like to take part by helping read the stories and questions and helping children think for themselves about the dilemma we pose.

Primary Ethics Bites can be downloaded here: <https://primaryethics.com.au/education/>

Family resources



**Family Connect and Support
Sydney and South Eastern Sydney**

Monday to Friday 8.30am to 5.30pm
For all enquiries call 1800 066 757

E: familyconnectandsupport@barnardos.org.au
W: familyconnectandsupport.com.au

Our main office is located in Bay Street Ultimo. We also have an outreach office in the Sutherland area.

About Barnardos Australia

Barnardos Australia is a leading non-government, non-denominational child protection charity in Australia.

Barnardos Australia believes all children and young people deserve caring families in which they can grow safely and fulfil their potential. We work together with children, young people and families to break the cycle of disadvantage, creating safe, nurturing and stable homes, connected to family and community.

Family Connect and Support






barnardos.org.au



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Family Connect and Support helps children, young people and families in NSW with:

- Parenting challenges
- Financial stress
- Substance use
- Family breakdown
- Housing issues
- Mental health
- Domestic and family violence
- and more.

Through an initial consultation, we get to know you and your individual circumstances.

Understanding your needs and building on your strengths, we identify the support your family needs to make positive change in your lives.

We'll give you information and advice and help you connect to the services in your area so you don't have to retell your story.

We stay connected with you until you're matched with the right services or support.

We welcome families from all cultures and backgrounds, lands and communities.

Who can refer?

Referrals to the Family Connect and Support can be made by:

- Young people
- Families with children
- Carers of children
- Concerned relative or friend
- Government, Non-government, doctors and health professionals

Family Connect and Support is a free service for children, young people and families of any cultural background. Women who are pregnant, and their partners/family, can also receive support to help prepare for the birth of their baby.





Free and voluntary for children and families.



Build on your strengths to make positive change.



Right supports at the right time.